



Nevada Ryan White Parts ABCD Common Guidance Document Order of Documents in Eligibility Packet

Required Document Order for Brand New Client

- 1) Universal Registration Letter (CGD 15-58)
- 2) Application (CGD 15-53)
- 3) Proof of Identification
- 4) Privacy Practice Acknowledgement (CGD 15-56)
- 5) Document Checklist (CGD 15-54)
- 6) Proof of Diagnosis
- 7) Current Labs (no older than 12 months)
- 8) Proof of Residency
- 9) Proof of Income Level
- 10) Proof of Household Size (CGD 16-03)
- 11) Survey of Existing Insurance Coverage (CGD 16-10)
 - a. *Insurance Cards / Explanation of Health Insurance Benefits Packet from insurance company or employer
- 12) Other Documents (Grievance form, miscellaneous documents)
- 13) All Parts Consent for Release of Confidential Information (CGD 15-51)

Required Document Order for Annual Enrollment

- 1) Universal Registration Letter (CGD 15-58)
- 2) Application (CGD 15-53)
- 3) Privacy Practice Acknowledgement (CGD 15-56)
- 4) Document Checklist (CGD 15-54)
- 5) Current Labs (no older than 12 months)
- 6) Proof of Residency
- 7) Proof of Income Level
- 8) Proof of Household Size (CGD 16-03)
- 9) Survey of Existing Insurance Coverage (CGD 16-10)
 - a. *Insurance Cards / Explanation of Health Insurance Benefits Packet from insurance company or employer
- 10) Other Documents (Grievance form, miscellaneous documents)
- 11) All Parts Consent for Release of Confidential Information (CGD 15-51)



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Required Document Order for Recertification with Changes

- 1) **Universal Registration Letter (CGD 15-58)**
- 2) Six Month Self-Attestation Form (CGD 15-46)
- 3) Any Document(s) that correspond with a change

Required Document Order for Recertification without Changes

- 1) **Universal Registration Letter (CGD 15-58)**
- 2) Six Month Self-Attestation Form (CGD 15-46)